



Date: 22-10-2025

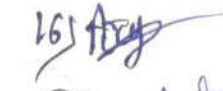
**Internal Quality Assurance Cell (IQAC)  
NOTICE No-2**

All the members of IQAC are hereby informed that, second meeting of IQAC for the academic year 2025-26 is scheduled on 24-10-2025 at 3.00 PM in the staff room. Hence all the members of the committee are requested to make it convenient to attend the same.

  
IQAC Coordinator  
COORDINATOR IQAC  
H.K.E.S. S.S. Margol College  
of Arts, Science & Commerce,  
SHAHABAD - 585 228

  
PRINCIPAL  
H.K.E.S. S.S. Margol College  
of Arts, Science & Commerce  
SHAHABAD-585228

- 1) Dr. H.B. Sankar
- 2) Dr. Sushama
- 3) Dr. Kamini H
- 4) Smt Gousaderi, B
- 5) Swirun K Sahu
- 6) Basangouda
- 7) Md Tyam
- 8) Kusum
- 9) masha
- 10) Yallappa. M
- 11) Shivajugannarokhale
- 12) Vishal Rathod
- 13) Pooruina. Kotal
- 14) Smt. Jyoti. Ghantimath.

- 15) Smt. Pratima. V
- 16) 
- 17) Lalita. R. Jinn
- 18) Smt. Savita. S. Sorepati
- 19) Parshinbunee Merchant
- 20) Smt. Sunita. math
- 21) Nagaraj
- 22) Dr. G. R. stavee math

ಹೈದರಾಬಾದ್ ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ  
ಎಸ್. ಎಸ್. ಮಾರ್ಗೋಲ ಕಲಾ, ವಿಜ್ಞಾನ  
ಮತ್ತು ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ  
ಶಹಾಬಾದ್ - 585 228 - ಜಿ. ಕಲಬುರಗಿ  
(ಗುಲಬರ್ಗಾ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಲಗ್ನತೆ ಪಡೆದ)  
ನ್ಯಾಕ ಬಿ ಗ್ರೇಡ್ ಮಾನ್ಯತೆ



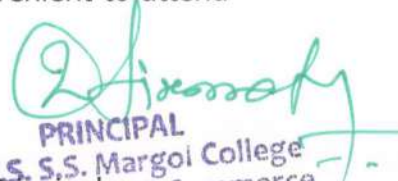
Hyderabad Karnataka Education Society's  
**S. S. Margol College of Arts,  
Science & Commerce**  
SHAHABAD - 585 228 - Dist. Kalaburagi  
(Affiliated to Gulbarga University, Kalaburagi)  
NAAC ACCREDITED - B COLLEGE

Date: 22-10-2025

## **Internal Quality Assurance Cell (IQAC) NOTICE No-2**

All the members of IQAC are hereby informed that, second meeting of IQAC for the academic year 2025-26 is scheduled on 24-10-2025 at 3.00 PM in the staff room. Hence all the members of the committee are requested to make it convenient to attend the same.

  
IQAC Coordinator  
COORDINATOR IQAC  
H.K.E.S. S.S. Margol College  
of Arts, Science & Commerce,  
SHAHABAD - 585 228

  
PRINCIPAL  
H.K.E.S. S.S. Margol College  
of Arts, Science & Commerce  
SHAHABAD-585228

The brief agenda of the meeting is as follows.

### **Agenda of the Meeting:**

- 1) To read and confirm the minutes of previous meeting.
- 2) To take the review of completion of syllabus of odd semester.
- 3) To discuss the continuous internal evaluation.
- 4) To conduct extension activities through N.S.S Unit.
- 5) To conduct employability skill program and communication soft skill program for the students.
- 6) To conduct special lecture event for all departments.
- 7) To conduct Add-On Course for all departments.
- 8) To conduct second internal assessment test.
- 9) To conduct mentor-mentee program according to mentor-mentee committees.
- 10) To prepare departmental minutes of meeting.
- 11) Any other matter with the permission of the chair.



Date: 24.10.2025

### Minutes of the IQAC Meeting

#### **Second IQAC Meeting for the Academic Year 2025-26**


**Date of Meeting:** 24 October 2025 | **Time:** 3.00 PM | **Venue:** Staff Room, SSMC

In pursuance of the notice dated 22 October 2025, the second meeting of IQAC for the academic year 2025-26 was held on 24 October 2025 under the chairmanship of Dr. Basavaraj Hiremath, Principal & IQAC Chairperson. The following actions were taken on the agenda points discussed:

<b>Agenda</b>	<b>Action Taken</b>
<b>1)</b> To read and confirm the minutes of previous meeting	Minutes of the first IQAC meeting held on 25-08-2025 were read by Dr. Laxman, IQAC Coordinator. After discussion, the minutes were unanimously approved and confirmed.
<b>2)</b> To take the review of completion of syllabus of odd semester	All HoDs submitted the syllabus completion report for I, III & V Semesters. Average completion as on 29-10-2025 was 70%. Faculty with backlog were instructed to engage extra classes and complete 100% by 28-11-2025 before commencement of practical exams.
<b>3)</b> To discuss the continuous internal evaluation	As per NEP/SEP guidelines, it was resolved to conduct CIE for 40 marks. Departments submitted formats for Assignments, Seminars, and Tests. First CIE marks to be uploaded on UUCMS portal by 05-12-2025.
<b>4)</b> To conduct extension activities through N.S.S Unit	NSS Programme Officer was directed to conduct two extension activities before 30-11-2025: 1) Voter Awareness Rally at Shahabad Town – conducted on 05-11-2025. 2) Health Check-up Camp at adopted village Old Shahabad – scheduled for 15-11-2025.
<b>5)</b> To conduct employability skill program and communication soft skill program for students	Placement Cell organized a "Campus to Corporate" workshop on employability skills and communication on 12-11-2025 in association with Adani Skill Development Centre, Wadi. 75 final year students participated.
<b>6)</b> To conduct special lecture event for all departments	All departments were instructed to conduct at least one Special Lecture by external resource persons by 28-11-2025. Topics to align with NEP curriculum and competitive exam preparation. Dept. of Commerce conducted lecture on "GST & Career Opportunities" on 20-11-2025.
<b>7)</b> To conduct Add-On Course for all departments	Each department finalized one 30-hour Add-On Course. Physics – "Basic Electronics", Commerce – "Tally Prime", English – "Spoken English & PD". Courses commenced from 25-11-2025. Enrolment list submitted to IQAC.

<b>8)</b> To conduct second internal assessment test	Second Internal Test for odd semesters was scheduled in the third week of November. Time table prepared and circulated by Examination Committee on 13-11-2025. Question papers to follow university pattern.
<b>9)</b> To conduct mentor-mentee program according to mentor-mentee committees	Revised mentor list with 1:25 ratio was issued on 01-11-2025. First mentor-mentee meeting conducted between 04-11-2025 to 09-11-2025. Mentor diaries updated with academic, personal, and career issues of mentees.
<b>10)</b> To prepare departmental minutes of meeting	All HoDs were directed to maintain Departmental Meeting Registers as per format given in Meeting-1. Copies of minutes of meetings held in October 2025 submitted to IQAC by 28-11-2025.
<b>11)</b> Any other matter with the permission of the chair	1) It was resolved to apply for NAAC AQAR 2024-25 before 31-12-2025. Criteria-wise committees to submit data by 05-12-2025. 2) Library Committee instructed to procure new NEP/SEP textbooks for V Sem before 28-11-2025.

  
 IQAC Coordinator  
 COORDINATOR IQAC  
 H.K.E.S. S.S. Margol College  
 of Arts, Science & Commerce,  
 SHAHABAD - 585 228

  
 PRINCIPAL  
 H.K.E.S. S.S. Margol College  
 of Arts, Science & Commerce  
 SHAHABAD-585228

ಹೈದರಾಬಾದ್ ಕರ್ನಾಟಕ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆಯ  
**ಎಸ್. ಎಸ್. ಮಾರ್ಗೋಲ ಕಲಾ, ವಿಜ್ಞಾನ  
 ಮತ್ತು ವಾಣಿಜ್ಯ ಮಹಾವಿದ್ಯಾಲಯ**  
 ಶಹಾಬಾದ್ - 585 228 - ಜಿ. ಕಲಬುರಗಿ  
 (ಗುಲ್ಬರ್ಗಾ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಲಗ್ನತೆ ಪಡೆದ)  
 ನ್ಯಾಕ ಜಿ ಗ್ರೇಡ್ ಮಾನ್ಯತೆ



Hyderabad Karnataka Education Society's  
**S. S. Margol College of Arts,  
 Science & Commerce**  
 SHAHABAD - 585 228 - Dist. Kalaburagi  
 (Affiliated to Gulbarga University, Kalaburagi)  
**NAAC ACCREDITED - B COLLEGE**

No.: SSMC/IQAC/2025-26/

Date: 24-10-2025

**Attendance of IQAC Meeting**

As per the guidelines of NAAC, Composition of IQAC for the Academic year 2025-26.

Sl. No.	Name	Designation	Signature
1	Dr. Basavaraj Hiremath	Chairman (Principal)	
2	Dr. Laxman	Coordinator	
3	Sri. Nagaraj Devtkal	Co-coordinator	
4	Dr. G. R. Sthavarmath	Member	
5	Dr. H. B. Sedamkar	Member	
6	Dr. Surekha M.	Member	
7	Dr. Kaveri	Member	
8	Sri. Vishal Rathod	Member	
9	Sri. Naganna S. Ganti	Member (College Convener, H.K.E Society, Kalaburagi)	
10	Sri. Anilkumar S. Margol	Member (Governing Member, H.K.E Society, Kalaburagi)	
11	Dr. C. C. Patil	Member (Administrative Officer, H.K.E Society, Kalaburagi)	
12	Dr. G. R. Badiger	Nominee Member (Rtd. Principal of the college)	
13	Kum. Megha	Nominee Member (Student of B.Sc V Sem)	
14	Kum. Yallappa M.	Nominee Member (Student of B.A V Sem)	
15	Kum. Kusum	Nominee Member (Student of B.Com V Sem)	
16	Sri. Ramesh Bhatt	Alumni Member (Press Reporter for Vijayavani Paper)	
17	Sri. Anilkumar R. Ingishetty	Nominee Member (Industrialist)	
18	Sri. Basavaraj Mayur	Nominee Member (Parent's Association)	
19	Sri. Basangouda Patil	Nominee Member (Est. Section)	

COORDINATOR IQAC  
 H.K.E.S. S.S. Margol College  
 of Arts, Science & Commerce,  
 SHAHABAD - 585 228

PRINCIPAL  
 H.K.E.S. S.S. Margol College  
 of Arts, Science & Commerce  
 SHAHABAD-585228