



**ANNUAL QUALITY ASSURANCE REPORT  
(AQAR) 2012-13**

**S.S.MARGOL COLLEGE OF ARTS, SCIENCE &  
COMMERCE, SHAHABAD-585 228**

The NAAC has introduced a new on-line questionnaire for the annual report format to be submitted by the IQAC every year. The new format is a survey of the quality sustenance effort undertaken by the institution which would reflect the quality management strategies adopted. Broad areas cover all relevant quality enhancement efforts. It is envisaged that the response pattern by the institution would be a self-learning exercise in quality sustenance effort undertaken by the institutions. The survey also intends a quality mapping which would streamline IQAC activities. Based on the quality profile created by the institution, strategies can be adapted to achieve the declared goals and objectives.

## **INSTRUCTIONS**

The Questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities.
3. Academic and Research Output
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the Institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and the IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the entire survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgment or categorization on institutional quality is intended.

## **IMPORTANT**

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering the questionnaire, please ensure that the question is omitted to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e the “done” button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

### 1. Kindly provide the details of the Institution

<b>Name of Institution:</b>	H.K.E.Society's, S.S.Margol College of Arts ,Science & Commerce Shahabad
<b>Year of Establishment of the Institution:</b>	1967
<b>Address Line 1:</b>	Jewargi Road
<b>Address Line 2:</b>	
<b>City/Town:</b>	Shahabad
<b>State:</b>	Karnataka
<b>Postal code:</b>	585228
<b>Email Address:</b>	<a href="mailto:margol_67@rediffmail.com">margol_67@rediffmail.com</a> <a href="mailto:principal@ssmargolcollege.org">principal@ssmargolcollege.org</a>

### 2. NAAC Accreditation/Reaccreditation Details

<b>Year of Accreditation/Reaccreditation:</b>	2004
<b>Current Grade:</b>	B+
<b>CGPA:</b>	75.95

### 3. Institutional Status

Affiliated Permanent

### 4. Contact Person Details

<b>Name of the Head of the Institution:</b>	Dr.Anilkumar R.Koppalkar
<b>Contact Phone:</b>	08474 204473 / 9449123413
<b>Email:</b>	<a href="mailto:Koppalkar@rediffmail.com">Koppalkar@rediffmail.com</a>
<b>Website URL:</b>	<a href="http://www.ssmargolcollege.org">www.ssmargolcollege.org</a>
<b>Name of IQAC Coordinator:</b>	Dr.Somayaji.S.B
<b>Email:</b>	<a href="mailto:Somayaji54@gmail.com">Somayaji54@gmail.com</a>

## SECTION 1

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building

### 5. Number of academic programmes existing (Enter a number;0 for nil)

Undergraduate (BA/B.Sc/B.Com etc)	3
Post Graduate(MA/M.Sc/M.Com etc)	0
Research Programmes (M.Phil/P.hD)	1
Certificate Programmes	0
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	0
Any other Programme offered (Specify)	0

### 6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New programme designed	0
Programmes under revision	2
Interdepartmental Collaborative programmes	0
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	1
Number of UGC/ any other expert committee recommendations implemented	1
Number of review committee recommendation under implementation	0
Number of NAAC peer team recommendations under implementation	1
Number of UGC/ any other expert committee recommendations under implementation	0

**7. Faculty Details (Enter a number; 0 for nil)**

Total faculty strength required as per norms for all programmes	38
Total faculty on rolls	17
Faculty added during the year	0
Faculty positions vacant	21
Faculty left during the year	0
Total number of visiting faculty	0
Total number of guest faculty	11

**8. Qualification of Faculty**

PhD and Above	5+1=6
MPhil	6+2=8
Masters	6
Any other (Specify)	0

**9. Faculty qualification improvement**

PhD awarded to existing faculty	2
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

**10. Administrative Staff Details (Enter a number; 0 for nil)**

Administrative Staff (Total sanctioned)	10
Administrative Staff (Actual Strength)	4
Added during the year of reporting	0
Left during the year	0
Number of posts vacant	6

**11. Technical Support Staff Details (Enter a number; 0 for nil)**

Technical Support Staff (Total Sanctioned strength)	13
Technical Support Staff (Actual Strength)	8
Added during the year	0
Left during the year	0
Number of posts vacant	5

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (Social perception of the institution) in line with the vision, mission and goals of the institution.

### 12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	01	02	2005

### 13. Comparison of IQAC (Enter a number; 0 for nil)

Number of IQAC members	12
Number of Alumni in IQAC	1
Number of Students in IQAC	0
Number of Faculty in IQAC	5
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	1
Number of Management Representatives	2
Number of External Experts in IQAC	2
Number of any other stakeholder and community representatives	0

### 14. IQAC meetings

Number of IQAC meetings held during the year	3
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### 15. Whether Calendar of activities of IQAC formulated for the academic year

Yes
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**16. IQAC Plans for Development (Enter a number; 0 for nil)**

Number of academic programmes proposed	0
Number of value added programmes proposed	0
Number of skills oriented programmes proposed	0
Number of faculty competency and development programmes proposed	0
Number of other staff development programmes proposed	0
Number of students monitoring programmes proposed	2
Number of co-curricular activities proposed	4
Number of inter departmental cooperative schemes proposed	2
Number of community extension programmes proposed	1
Any other programmes proposed (Specify)	1

**17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

Number of academic programmes implemented	0
Number of value added programmes implemented	1
Number of skills oriented programmes implemented	0
Number of faculty competency and development programmes implemented	0
Number of other staff development programmes implemented	0
Number of students mentoring programmes implemented	2
Number of co-curricular activities implemented	4
Number of inter departmental cooperative programmes implemented	0
Number of community extension programmes implemented	0
Any other programmes suggested that are implemented (Specify)	0

**18. IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of Seminars/Conferences/Workshops organized by IQAC within the Institution	0
Number of participants from the Institution	0
Number of Participants from outside	0
Number of external experts invited	0
Number of external conferences/ seminars/ workshop on institutional quality attended	0
Number of events conducted with IQACs of other institution as collaborative programmes	0

**19. Did IQAC receive any funding from UGC during the year?**

Yes

No

**20. If the response to Qn.18 is Yes, please provide the amount received from UGC (Input 0-if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount received from UGC	NA
Amount received from any other source including College management	NA

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- Organising internal test
- Monitoring student attendance



### SECTION III

In this section the events, activities and outputs in the field of research and academic areas are being surveyed.

#### 22. Academic Programmes

Number of new academic programmes developed or designed by faculty	0
Number of faculty members involved in curriculum restructuring/revision/syllabus development	4+1=5
Number of programmes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	185
Average percentage of attendance of students	90%
Percentage of classes engaged by guest faculty and temporary teachers	34%
Number of self financed programmes offered	2
Number of aided programmes offered	13
Number of programmes discontinued during the year	0

#### 23. Whether any systematic student feedback mechanism is in place?

Yes

#### 24. Feedback details (If Answer to Question 20 is yes)

Percentage of courses where student feedback is taken	100%
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#### 25. Is feedback for improvement provided to the faculty?

Yes

#### 26. Faculty Research, Projects, and Publication details for theyear

Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	1
Number of major ongoing projects	1
Number of minor ongoing projects	2
Number of major projects completed	0
Number of minor projects completed	1
Number of major project proposals submitted for external funding	1

Number of minor project proposals submitted for external funding	4
Number of research publications in peer reviewed journals	2
Number of research publications in international peer reviewed journals.	2
Number of research publications in national peer reviewed journals.	0
Number of research papers accepted for publication in international peer reviewed journals.	0
Number of research papers accepted for publication in national peer reviewed journals.	0
Average of impact factor of publications reported	1-2
Number of books published	2
Number of edited books published	2
Number of books(Single authored) published	2
Number of books (Coauthored) published	0
Number of conferences attended by faculty	4
Number of international conferences attended	0
Number of national conferences attended	4
Number of papers presented in conferences.	2
Number of papers presented in international conferences	0
Number of papers presented in national conferences	0
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	2
Number of faculty acted as experts resource persons- international	0
Number of faculty acted as experts resource persons- national	1
Number of collaborations with international institutions	0
Number of collaborations with national institution	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget.	0%
Amount of external research funding received in the year	50,000/-
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/recognitions received by faculty and research fellows of the institute in the year.	0
Number of PhDs awarded during the year.	3
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities.	2%

## SECTION IV

This section deals with Students Mentoring and Support System existing in the institution. This includes student activities, mentoring and opportunities for development and inclusive practices.

### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1260
Actual enrollment during the year	377
Student dropout percentage during the year	30
Success percentage in the final examination across the courses.	75%
Number of academic distinctions in the final examination and percentage	28 / 32%
Number of students who got admitted to institutions of national importance	20
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/SET	0
Number of students qualified GATE/CAT/ other examination (Specify)	0

### 28. Does student support mechanism exist for coaching for competitive examinations?

### 29. Student participation, if response is yes to Qn.27

Number of students participated	0
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### 30. Does student counseling and guidance service exist?

### 31. Student participation, if answer to Qn.29 is yes

Number of students participated	0
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### 32. Career guidance

Number of career guidance programmes organized	0
Percentage of students in career guidance programmes	0%

**33. Is there provision for campus placement?**

No

**34. If yes to Qn.32**

Number of students participated in campus selection programmes	0
Number of students selected for placement during the year	0

**35. Does gender sensitization program exist?**

No

**36. If Answer is Yes to Qn.34**

Number of programmes organized	0
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**37. Student activities.**

Number of students participated in external cultural events	20
Number of prizes won by student in external cultural events	15
Number of cultural events conducted by the institute for the students	4
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events.	0
Number of students participated in state level sports and games events.	0
Number of students participated in university level sports and games events	18
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	0
Number of prizes won by students in university level sports and games events	2
Number of sports and games events conducted by the institute for the students	0

### **38. Composition of students**

Percentage of Scheduled Caste	27%
Percentage of Scheduled Tribe	2%
Percentage of other backward communities	71%
Percentage of women students	49%
Percentage of physically challenged	5%
Percentage of rural students	80%
Percentage of urban students.	20%

### **39. Scholarships and financial support**

Number of students availing financial support from the institution	150
Amount disbursed as financial support from the institution	Rs.2,600-3600.00
Number of students awarded scholarship from the institution	150
Number of students received notable national / international achievements /recognition	0

### **40. Students initiatives**

Number of community upliftment programmes initiated by students	0
Number of literary programmes initiated by students	0
Number of social action initiatives based on science/environment initiated by students.	1
Number of student research initiatives	0

## **SECTION V**

This section surveys the Governance and Innovation at the Institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

**41. Whether perspective plan for overall developmental activities is created?**

- Yes  
 No

**42. If the answer for Qn.40 is Yes, is the plan implemented and monitored?**

- Yes ✓  
 No

**43. Whether benchmarking is created for institutional quality management efforts?**

- Yes ✓  
 No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

No

**45. Is a Management Information System (MIS) in place?**

- Yes  
 No

**46. If answer to question 44 is Yes, Please provide details of MIS applied to**

1. Administrative procedures including finance – Guest Lecture & Fee Structure
2. Student admission : Steps to increase students strength
3. Student records : Past Five year Records
4. Evaluation and examination procedures : As Per Norms
5. Research administration :Management encourages
6. Others

(enter the respective details corresponding to the serial numbers)

**47. Existence of learning resource management**

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smart classroom	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e- Books,e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input type="radio"/>	<input checked="" type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

**48. Internal resource mobilization: Kindly provide the amount contributed**

Research	Rs. 50,000.00
Consultancy and training	Rs. 00.00
Student contribution	Rs. 4,00,000.00
Alumni contribution	Rs. 25,000.00
Well wishers	Rs. 00.00

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	Rs. 25,000.00
Amount spent for student welfare	Rs. 30,000.00
Amount spent for staff welfare	Rs. 5,000.00

**50. Is delegation of authority practiced?**

- Yes  
 No ✓

**51. Does grievance redressal cell exist?**

	Yes	No
Faculty	<input type="radio"/>	<input checked="" type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input type="radio"/>	<input checked="" type="radio"/>



**52. Grievances received from faculty and resolved (Enter a number; 0 for nil)**

Number of grievances received	2
Number of grievances resolved	2

**53. Number of grievances received from students and resolved (Enter a number; 0 for nil)**

Number of grievances received	3
Number of grievances resolved	3

**54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)**

Number of grievances received	1
Number of grievances resolved	1

**55. Has the institution conducted SWOT analysis during the year?**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- Experienced Teachers
- Good Infrastructure
- Good Library and Lab rotary

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- Student enrollment
- student attendance
- LCD Computer Skilled technicals & Teaching staff

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- Student enrolment
- Research faculties

**60. Kindly provide two identified challenges/ threats from SWOT analysis (in bullet format)**

- Need for computer Literacy
- Student attendance after 1.PM

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

- Increase in student enrolment
- Some staff undertaker MRP

**62. How do you perceive the role of NAAC in the quality development of your institution? (Suggestions in bullet format to be given below?)**

- Brings qualify among teachers and students.
- Motivating teachers towards research.
- Addressing the dropouts.

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